

2009 - 2010

HARROW COUNCIL  
COUNCIL SUMMONS

ANNUAL MEETING  
Thursday 7 May 2009





## COUNCIL SUMMONS

Legal and Governance Services Department

Civic Centre

Harrow

28 April 2009

Dear Member

I hereby request and summon you to attend a **Annual Meeting of the Council of the London Borough of Harrow** to be held in the **Council Chamber** at the **Civic Centre, Station Road, Harrow, on Thursday, 7th day of May 2009 at 7.30 pm** to consider the following numbered matters and to pass such resolutions and to make such orders thereon as may then be determined.

Yours sincerely

A handwritten signature in black ink, consisting of the letters 'H' and 'R' in a stylized, cursive font.

Director of Legal and Governance Services

## **PRAYERS**

The Mayor's Chaplain, Reverend Antony Ford Rablen, will open the meeting with Prayers.

**1. ELECTION OF MAYOR:**

To elect a Mayor of the Borough for the Municipal Year 2009/10.

**2. APPOINTMENT AND INVESTITURE OF DEPUTY MAYOR:**

To receive the Mayor's intimation of the appointment of a Councillor of the Borough to be Deputy Mayor for the Municipal Year 2009/10.

**3. APPOINTMENT OF RABBI:**

To receive the Mayor's announcement concerning a Rabbi (as may be appropriate).

[Note: The Order of Proceedings for Items 1-3 above is to follow].

**4. APPOINTMENT OF THE LEADER OF THE COUNCIL:**

Paragraph 7.03 of Article 7 of the Constitution provides for the annual appointment of the Leader of the Council.

- (i) The Council is requested to agree the appointment of a Leader of the Council.
- (ii) The Council is requested also to agree the appointment of a Deputy Leader of the Council.

**FOR DECISION**

**5. EXECUTIVE FUNCTIONS 2009/10:**

To receive proposals from the Leader of the Council.

**6. COUNCIL MINUTES:**

That the minutes of the meeting held on 2 April 2009 be taken as read and signed as a correct record.

**7. CIVIC FUNCTIONS:**

To receive any communications from the newly elected Mayor as to the Civic Functions for the Municipal Year 2009/10.

**8. ANNOUNCEMENTS BY THE LEADER OF THE COUNCIL:**

To consider any announcements as to the Authority's business which the Leader of the Council needs to advise at this Council meeting.

**9. DECLARATIONS OF INTEREST:**

To receive declarations of personal or prejudicial interests arising from business to be transacted at this meeting from all Members of the Council.

**10. PROCEDURAL MOTIONS:**

To receive and consider any procedural motions by Members of the Council in relation to the conduct of this Meeting.

[Note: Notice of such procedural motions, received after the issuing of this Summons, will be tabled].

**11. APPOINTMENT OF MEMBERS TO COUNCIL COMMITTEES:**

To receive the nominations of the Groups to Committee places in accordance with their proportional entitlements under the approved Determination and to formally establish Committees of the Council and their memberships for the Municipal Year 2009/10.

**FOR CONFIRMATION**

**12. APPOINTMENT OF CHAIRMEN TO COMMITTEES:**

To receive a proposal from the Leader of the Council as to the appointment of Chairmen to Committees for the Municipal Year 2009/10.

**FOR DECISION**

**13. APPOINTMENT OF MEMBERS TO JOINT OVERVIEW AND SCRUTINY COMMITTEE:**

To receive the nominations of the Groups to representation on the Joint Overview and Scrutiny Committee for the Municipal Year 2009/10.

**FOR CONFIRMATION**

**14. TERMS OF REFERENCE AND DELEGATED POWERS OF COMMITTEES:**

On a proposal from the Leader of the Council, to continue the arrangements as set out in Part 3 of the Constitution, following the amendment to the Terms of Reference of the Overview & Scrutiny Committee and the reconfiguration to a single Planning Committee.

**FOR CONFIRMATION**

**15. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES 2009/10:**

To receive proposals from the Political Groups as to the appointment of representatives of the Authority to serve on outside bodies for the Municipal Year 2009/10.

**FOR DECISION**

**16. MEMBER DEVELOPMENT CHARTER:**

To receive a proposal from the Leader of the Council with respect to the seeking of a Member Development Charter.

**FOR DECISION**

**17. DATES OF COUNCIL MEETINGS 2008/09:**

To note and confirm the dates of ordinary meetings of the Council for the 2009/10 Municipal Year, as follows:-

9 July 2009  
29 October 2009  
18 February 2010 (Council Tax)  
15 April 2010  
25 May 2010 (Annual Council)

**FOR CONFIRMATION**